



FOOD PROVIDER REGISTRATION FORM

PLEASE COMPLETE THE FOLLOWING REGISTRATION INFORMATION:

*** INDICATE REQUIRED FIELDS**

* NAME OF RESTAURANT/CATERER: _____

* CONTACT NAME: _____ * PHONE: _____

* ALTERNATE CONTACT NAME: _____ * PHONE: _____

* SIGNATURE: _____ * EMAIL: _____

* **WHAT WILL YOU BE SERVING?** (Details Please) _____

IMPORTANT INFORMATION YOU NEED TO KNOW:

- Set-up on the day of the event may begin as early as 1:00 p.m. and **MUST** be completed by **4:00 p.m.**
- As a registered food provider you will be issued 2 wristbands at the time of entry. If you have more than 2 people working in your booth the night of the event, you will need to purchase additional wristbands.
- Food providers and their staff must have food handling permits and **MUST BE 21 YEARS OF AGE.**
- The standard table space provided is a 4 foot section (***unless other arrangements are made in advance.***)
- Food must be provided by a licensed caterer/restaurant and/or be prepared in a certified facility. (***NO KITCHEN WILL BE AVAILABLE AT THE EVENT.***)
- Chef coat or professional attire is required.
- No 3rd party advertising is permitted.

* DO YOU NEED ICE? NO YES

* WILL YOU NEED ACCESS TO AN ELECTRICAL HOOK-UP: NO YES

* DO YOU PLAN ON BRINGING PROMOTIONAL SIGNAGE TO DISPLAY IN THE FOYER AT THE EVENT? NO YES

Food providers will need to supply at minimum of **300-350 bites** or tastes of their wares to be sampled by an estimated 350 attendees for the seventh annual fundraising event, "Rogue Valley Food & Wine Classic", which will be held on Thursday, March 23, 2017 at the Inn at the Commons, 200 N. Riverside Avenue in Medford.

Proceeds will benefit the Rogue Valley Association of REALTORS® (RVAR) & Oregon Association of REALTORS® (OAR) HOME Foundation First Time Homebuyer Grant Assistance Program. All funds raised will be used locally in Jackson and Josephine County. The OAR HOME Foundation is an Oregon Non-Profit Benefit Corporation (Tax ID #84-1641522) and all contributions are tax-deductible as a charitable donation under section 170 of the Internal Revenue Code.



Email this completed registration form to:

brooke@roguevalleyrealtors.org